

PPWG CODE OF ETHICS

Mission

The purpose of the Pikes Peak Weavers Guild is to meet and exchange ideas and techniques relative to the arts of hand weaving, spinning, and dyeing; to help encourage and educate all weavers, spinners, and dyers to achieve the highest standard of excellence; and to educate and stimulate public interest in an appreciation of the arts of hand weaving, spinning, and dyeing.

Code of Ethics

Given its mission, the Pikes Peak Weavers Guild has adopted a code of ethics to guide its Board members and committee members in their conduct when acting on behalf of PPWG. The Code contains broad principles reflecting the types of behavior PPWG expects towards Guild members, donors, guests and the public. This policy is not intended as a stand-alone policy. It does not embody the totality of the PPWG ethical standards, nor does it answer every ethical question or issue that might arise. Rather, it is one element of a broader effort to create and maintain a quality organization that gives ethical conduct the highest priority. This Code will be reviewed annually as a way to ensure it is still relevant and up to date, and as a means for ensuring that all new Board members are familiar with it.

Board members, committee members and volunteers should:

1. Listen to our Guild members and make all reasonable efforts to satisfy their needs and concerns within the scope of our mission, and to strive for excellence, innovation and demonstrate professional respect and responsiveness to members, guests, other organizations, and the general public.
2. Make an effort to understand, respect and support our members from other cultures, exemplified by the contributions of our executive leadership, and to contribute to an organizational culture that respects the diverse, individual contributions of both membership and leaders.
3. Respect the confidentiality of sensitive information about the PPWG, its members, Board, and donors.
4. Comply with applicable federal, state and local laws, regulations and fiduciary responsibilities in an effort to create transparency in all of our operations.
5. For the board of directors, provide credible and effective oversight to the organization's work without personal bias.
6. Not accept commissions, gifts, payments, loans, promises of future benefits and/or other items of value from anyone who has or may seek some benefit from PPWG in return, other than occasional gifts of nominal value that are in keeping with good business ethics.
7. Abide by the governing documents and policies of PPWG.
8. Be accountable for adhering to this Code of Ethics.

9. Implement and follow a Conflict of Interest Policy.
10. Implement all fiduciary duties on time, and with correct record keeping procedures.
11. Act at all times in accordance with the highest ethical standards and in the best interest of PPWG, its members, donors, guests, and reputation.
12. Openly and honestly tell the truth.
13. Honor our commitments and promises to the best of our abilities.
14. Appropriately acknowledge contributions from other individuals and organizations that help facilitate our goals.
15. Not be deceptive in our fundraising activities or in prospecting for new members to join PPWG.
16. Be respectful of other similar organizations.
17. Refrain from presenting PPWG in a negative light but rather, bring any issues of dissatisfaction to the Board in an open, honest, professional manner.

Compliance, Monitoring and Reporting

PPWG Board of Directors is responsible for communicating this Code of Ethics to all members of the Board of Directors, standing committee members, as well as volunteers and for ensuring its adherence at all times.

PPWG CODE OF ETHICS – DISCLOSURE FORM

This form must be completed by all members of the Board of Directors, and standing committee members.

The undersigned, by his/her affixed signature, accepts and agrees to abide by the above PPWG Code of Ethics policy.

Signature _____

Printed Name _____

Position within the organization _____ Date _____
(e.g., board member, committee member, etc.)